

INFORMATION ON DATA PROCESSING

According to articles 13 of the regulation (UE) 2016/679.

As the temporary legal representative and controller of person data for Kendale Primary International School, subject to the effects of REG(UE) -2016/679, I wish to inform you, as an interested party, of the following:

The school has appointed a Data Controller and Protection Officer who can be contacted at the following e-mail addresses: marcoverrengia@pec.it; privacy.kendale@gmail.com

In relation to the above agreements, the owner of the school also provides the following information:

PURPOSE AND LEGAL BASIS OF THE AGREEMENT

The data processing is done by the owner in carrying out activities for the purposes of

- a) navigation on this website (legal basis: legitimate interest art. 6 paragraph 1 letter F)
- b) providing contact or information requested by you (legal basis: legitimate interest art. 6 paragraph 1 letter F)

CATEGORIES OF PERSONAL DATA AND PURPOSES OF THE PROCESSING

Browsing data

The information systems and software procedures relied upon to operate this web site acquire personal data as part of their standard functioning; the transmission of such data is an inherent feature of Internet communication protocols.

This data category includes the IP addresses and/or the domain names of the computers and terminal equipment used by any user, the URI/URL (Uniform Resource Identifier/Locator) addresses of the requested resources, the time of such requests, the method used for submitting a given request to the server, returned file size, a numerical code relating to server response status (successfully performed, error, etc.), and other parameters related to the user's operating system and computer environment.

These data are necessary to use web-based services and are also processed in order to

- extract statistical information on service usage (most visited pages, visitors by time/date, geographical areas of origin, etc.);
- check functioning of the services.

Browsing data are kept for no longer than seven days (except where judicial authorities need such data for establishing the commission of criminal offences).

Data communicated by users

Sending messages, on the basis of the user's free, voluntary, explicit choice, to the Guaranter's's contact addresses, or sending private messages to the Guaranter's's social media pages and profiles (where this option is available), and filling in and sending the forms made available on the Guaranter's websites entails the acquisition of the sender's contact information – which is necessary to provide a reply – as well as of any and all the personal data communicated in that manner.

Specific information notices will be displayed on the pages of the Guaranter's websites that are used for providing certain services.

Cookies and other tracking devices

No cookies are used to profile users, nor are other user tracking systems implemented.

So-called session (non-persistent) cookies are used exclusively to the extent that this is necessary to enable secure, efficient browsing. Storage of session cookies in terminal equipment or browsers is under the user's control, whilst cookie-related information is stored server-side after HTTP sessions in the service logs for no longer than seven days as with all other browsing data.

METHODS OF TREATMENT

The data will be processed by the owner using electronic and manual systems according to those principles of correctness, loyalty and transparency which are expected by the applicable legislation for the protection of personal data and protecting the privacy of the interested party through technical and organisational security measures in order to ensure an adequate level of security.

DATA RETENTION

The processing will be made in an automated and manual form using methods and which guarantee maximum security and confidentiality , by persons specifically appointed to do so. In compliance with the provisions of article 5, paragraph 1 letter E of REG. UE 2016/679 personal data will be stored in a form that allows the identification of the data topics for a period of time not exceeding the achievement of the purpose for which the personal data is processed. The retention of personal data provided depends on the purpose of the processing, i.e.,

- a) navigation on this website to read the cookies policy at the following link (inserire link alla cookie policy)
- b) for contact request (maximum one year)

COMMUNICATION, DISSEMINATION AND DATA TRANSFER

The personal data provided is not communicated or disseminated.

To exercise these rights the Intersted part can contact the owner by sending their request to the e- mail address or by directing the communication by post to:

When contacting the data controller, the interested party must make sure to include the name and e- mail address or postal address, the telephone number to ensure the request can be handled correctly

DATA SUBJECTS' RIGHTS

Data subjects have the right to obtain from the data controller, where appropriate, access to their personal data as well as rectification or erasure of such data or the restriction of the processing concerning them, and also to object to the processing (pursuant to Articles 15 to 22 of the Regulation). Please contact **Kendale Primary International School S.r.l** (Rome, 86 Via Gradoli 00189; privacy.kendale@gmail.com) to lodge all requests to exercise these rights.